

NAYAGARH PRAJAMANDAL MAHILA MAHAVIDYALAYA, NAYAGARH



Affiliated to Rama Devi Women University, Bhubaneswar, Odisha

CRITERION-2 TEACHING ,LEARNING AND EVALUATION

KEY INDICATOR-EVALUATION PROCESS AND REFORMS

METRIC NO -2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

Nayagarh Prajamandal Mahila Mahavidyalaya ,Nayagarh is affiliated to Rama Devi Women University, Bhubaneswar, Odisha and adheres to the syllabus laid down by the said university. Regulations and the frequency of conduct of the internal assessment will be followed as per the guidelines issued by the affiliated university from time to time.

- An examination committee has been constituted under the chairmanship of the principal and the senior faculty member will be appointed as co-ordinator of the committee, who coordinates and executes the regulations laid down by the affiliated University .
- Faculty members take a detailed discussion on the university question paper format and give the students a clear understanding of what to expect and what is expected in the examination. Students are also made aware of the University evaluation process by explaining the allocation of the marks for each answer.
 - Tests are conducted as per the academic calendar which is prepared by IQAC as per university calendar of events. The monthly test paper, mid semester, and preparatory question papers will be as per the template of the university examination question paper.
- The evaluated answer sheets of monthly test will be distributed to the students and the mistakes (if any) will be intimated individually and the correction of the same will be informed.

- Besides Mid semester examination, each department have adopted Continuous Internal Evaluation(CIE) all through the year for each semester which contains different assessment activities like Assignments,quiz,group discussion ,Poster/slogan etc.
 - These tests allow the faculty members to continuously assess and track the students' progress. This allows for identifying the slow learners and advanced learners. Peer teaching and remedial coaching would allow each of them to help each other. Peer guided learning methodology has been used to help slow learners to update with subject knowledge and to catch up with their peers.
 - With regard to the **frequency of the tests/exams**, university regulations will be followed .Mid-semester exams will be held once in a semester.

Monthly tests will be held by the subject teachers in the last week of every month.

- The affiliated university follows the 80-20 model (80 marks for theory semester exams &20 marks for mid-sem for non practical subjects) and 60-25-15 model (60 marks for theory, 25 marks for practical & 15 marks for mid-sem exams for evaluation). The IQAC follows 40 marks model for CIE ,which have been segregated into 5 each for class participation ,assignments, quiz,group discussion seminar paper presentation,Poster ,Monthly test,Class presentation.

CIE Report will be submitted to IQAC by each department at the end of the Each session.

- Considering the pandemic situation during the academic year – 2020-2021, most of these tests/exams were held online. During online exams, the question paper was sent to students online, and students sent the answer sheets. For this purpose, WhatsApp and e-mail were used.

The Principal convenes monthly review meetings, with all HODS to discuss the Conduct of Tests and improvements in the students' performance.